



Department of Public Works

Jefferson County, Washington

Jefferson County Solid Waste Facility Task Force

Agenda: Meeting #6

Date: | October 9, 2024 | **Time** 1:00 – 3:00 PM | **Hybrid Location:** Virtual on ZOOM WEBINAR and in-person at 623 Sheridan Street, Port Townsend

Zoom Meeting: https://us06web.zoom.us/webinar/register/WN_YWMAY9IGTvORsU-ObdHlkQ?amp_device_id=bd856ba0-3741-49da-9eee-a4489ac59bbd

This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide a comment during the public comment period, click on the hand icon at the bottom of the screen to “raise your hand”. Participation will be up to the meeting facilitator.

Purpose

- Re-orient the Task Force on its purpose and goals and its work to date (Phase 1 Review)
- Inform the Task Force of staff work accomplished since the last Task Force meeting (Phase 2 Review)
- Share Phase 3 Review process
- Conduct general area screening exercise
- Reach agreement on where (relative location) within modified study area to focus on deeper site analysis

Invitees

Solid Waste Facilities Task Force		
Name	Affiliation	Area of Expertise
Vacant	District 1 Citizen	
Don Rhoden	District 2 Citizen	Utilities Management
Steven Chappius	District 2 Citizen	Solid Waste Management Plan
Tim Deverin	District 3 Citizen	Solid Waste Management Plan
Greg Brotherton	Board of County Commissioners	County goals
Owen Rowe	Port Townsend City Council	City goals
Steve King	Port Townsend Public Works	City operations
Janet Welch	Local 2020 - Beyond Waste Action Group	Solid waste reduction
Tracy Grisman	Arts Community	Arts Community
Miranda Nash	D.A.S.H./Jefferson Transit	Customer mobility/access

Cindy Jayne	Climate Action Committee	Green House Gas reduction and energy efficiencies
Pinky Feria-Mingo	Jefferson County Public Health	Permit requirements
David Wayne -Johnson	Department of Community Development	Growth Management Act/ zoning/permitting requirements
Brian Tracer	East Jefferson Fire and Rescue	Risk management
Willie Bence	Department of Emergency Management	Disaster debris management
Will O'Donnell	Public Utility District	Infrastructure
Derek Rockett	Department of Ecology	Facility design/requirements
Amit Sharma	WSU Extension	Agriculture community
Steve Gilmore	Republic Services - Roosevelt Regional Landfill	Transfer station and landfill operations
Joey Deese	Waste Connections – WUTC G-Certificate Hauler	Mixed Solid Waste collection and transfer station operations
Alysa Thomas	Skookum Contract Services - Recycling Contractor	Recycling collection and recycle center operations

Jefferson County Staff		
Name	Affiliation	Role
Monte Reinders	Jefferson County Department of Public Works	Director/County Engineer
Al Cairns	Jefferson County Department of Public Works	Project Manager (Solid Waste Division Manager)
Justin Miskell	Jefferson County Department of Public Works	Solid Waste Operations Coordinator

Consultant Team		
Name	Affiliation	Role
Peter Battuello	Perteet	Project Manager
Penny Mabie	Definitely-Mabie Consultants, LLC	Public Involvement and Facilitation

Agenda

Time	Subject	Speaker	Objective
1:00 pm 10 minutes	Introductions and welcome	Penny Mabie Al Cairns	<ul style="list-style-type: none"> Rebuild relationships Introduce new members
1:10 pm 5 minutes	Agenda and meeting goals	Al Cairns	<ul style="list-style-type: none"> Understand what to expect of meeting
1:15 pm 5 minutes	Solid Waste Facilities Task Force (Task Force) Purpose and Scope review	Al Cairns	<ul style="list-style-type: none"> Ensure all members understand Task Force purpose and scope

Time	Subject	Speaker	Objective
1:20 pm 15 minutes	Review past SWFTF work and outcomes during Phase 1	Al Cairns	<ul style="list-style-type: none"> • Overview of process and outcomes of Phase 1 Review so all members understand background • Questions and brief discussion about previous work to ensure understanding of Task Force discussions and outcomes
1:35 pm 10 minutes	Review Jefferson County staff work and outcomes of Phase 2	Al Cairns	<ul style="list-style-type: none"> • Overview of process and outcomes of Phase 2 Review so all members understand work to date • Questions and brief discussion about Phase 2 work to ensure understanding of process and outcomes • <i>Note: Primer on Phases 1 and 2 provided ahead of meeting. Please review to maximize meeting efficiency and be up-to-speed on previous work.</i>
1:45 pm 15 minutes	Overview of new Phase 3 Review process	Al Cairns	<ul style="list-style-type: none"> • Understand new Phase 3 process, Task Force role in the process, and desired outcomes • Questions and discussion
2:15 pm 30 minutes	General Area Screening	Peter Battuello	<ul style="list-style-type: none"> • Task Force to participate in collaborative General Area Screening exercise • Questions and discussion • Reach agreement on which general area Task Force advises Jefferson County to conduct deeper review and analysis on
2:45 pm 10 minutes	Public Comments	Penny Mabie	<ul style="list-style-type: none"> • Hear from the community about ideas and concerns regarding the Task Force's work.
2:55 pm 5 minutes	Closing Thoughts /Next Steps	Al Cairns	<ul style="list-style-type: none"> • Understand what comes next in the project.