



**Project: Jefferson County’s Solid Waste Facility Replacement Planning**

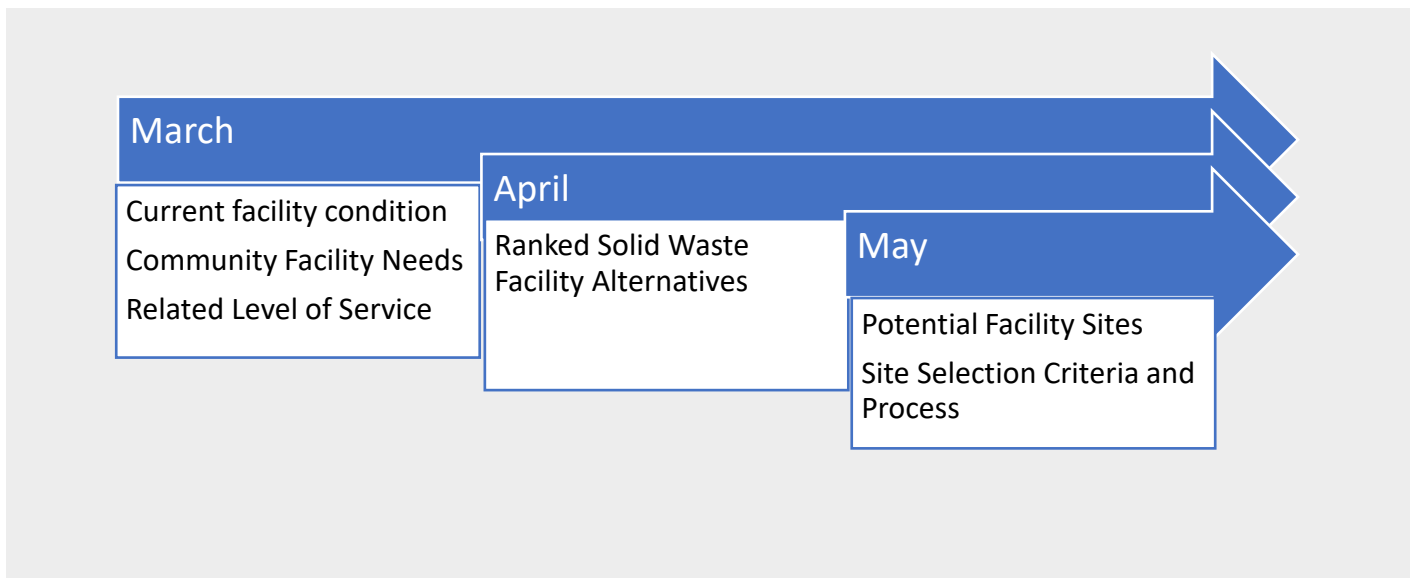
**DRAFT Agenda: - Facility Current State, Community Needs and Level of Service - Workshop #3**

**Date:** | March 10, 2022 | **Time** 1:00 – 3:00 PM | **Location:** Virtual on ZOOM

**Purpose**

To address review, to achieve a shared of understanding of a number of things, including:

- The current state of the existing Solid Waste Facilities (SWF),
- The stakeholder’s current and future facility needs,
- The associated levels of service (i.e., service types and scope, facility refuse handling capacity, recycling operations, space, traffic, safety, compaction, etc.), and
- If time allows, begin a discussion on the stakeholder functional requirements for solid waste facilities which will establish the preliminary basis for identifying facility alternatives. This will help us move forward with soliciting more feedback from the larger community.



**Invitees**

Solid Waste Facility Task Force		
Name	Affiliation	Area of Expertise
Lisa Crosby	District 1 Citizen	Solid Waste Management Plan
Tim Deverin	District 3 Citizen	Solid Waste Management Plan
Greg Brotherton	District 3 County Commissioner	Solid Waste Management Plan
Owen Rowe	Port Townsend City Council	City goals
Steve King	Port Townsend Public Works	City operations
Carol Cummins	Local 2020 - Beyond Waste Action Group	Solid waste reduction plan
Tracy Grisman	Arts Community	Arts Community
Miranda Nash	D.A.S.H./Jefferson Transit	Customer mobility/access
Cindy Jayne	Climate Action Committee	Green House Gas reduction and energy efficiencies



Solid Waste Facility Task Force		
Name	Affiliation	Area of Expertise
Pinky Feria-Mingo	Jefferson County Public Health	Permit requirements/other County functions
David Wayne - Johnson	Department of Community Development	GMA/zoning/permitting requirements
Brain Tracer	East Jefferson Fire and Rescue	Risk management
Willie Bence	Department of Emergency Management	Disaster debris management
Will O'Donnell	Public Utility District	Infrastructure
Derek Rockett	Department of Ecology	Facility design/requirements
Bridgett Gregg	WSU Extension	Agriculture community
Steve Gilmore	Republic Services - Roosevelt Regional Landfill	Transfer station and landfill operations
Joey Dees	Waste Connections - WUTC G-Certificate Hauler	MSW (Municipal Solid Waste) Hauling
Alysa Thomas	Skookum Contract Services - Recycling Contractor	Recycling collection and recycle center operations

Jefferson County Staff		
Name	Affiliation	Role
Monte Reinders, P.E.	Jefferson County Department of Public Works	Director/County Engineer
Al Cairns	Jefferson County Department of Public Works	Project Manager (Solid Waste Division Manager)
Justin Miskell	Jefferson County Department of Public Works	Solid Waste Operations Coordinator

**Consultant - Vikek Environmental Engineers, LLC Project Team**

Name	Affiliation	Role
Victor O. Okereke, Ph.D., P.E., DEE, CLSSS	Vikek Environmental Engineers, LLC	Project Manager
Penny Mabie	Definitely-Mabie Consultants, LLC	Lead – Public Involvement and Facilitator
Sarah Fischer	BLRB Architects	Lead – Facility Design
Sally Hanley	Vikek Environmental Engineers, LLC	Workshop Support/ Note Taker

**Process**

Timeline	Subject	Speaker	Objective
1:00 - 1:10 PM	Welcome and Introductions	Al Cairns	<ul style="list-style-type: none"> <li>SWFTF receive welcome and acknowledgement of their participation</li> </ul>
		Penny Mabie	<ul style="list-style-type: none"> <li>Understand workshop attendees present – SWFTF, Vikek Team and other community members.</li> </ul>



Timeline	Subject	Speaker	Objective
1.10 – 1.15PM	Project Status Overview and Workshop Objectives	Victor O. Okereke	<ul style="list-style-type: none"> <li>Understand project progress and workshop objectives</li> </ul>
1:15 - 1.25 PM	<ul style="list-style-type: none"> <li>Public Comments</li> <li>Integrated Project Team Charter and Work Plan Adoption</li> </ul>	Penny Mabie	<ul style="list-style-type: none"> <li>Understand public comments on the updated Charter and Work Plan</li> <li>Understand updated Charter and Work Plan</li> <li>Adopt Charter and Work Plan.</li> </ul>
1:25 - 1:50 PM	Current State Assessment - Solid Waste Facility Current Condition	Victor O. Okereke	<ul style="list-style-type: none"> <li>Understand the Current Condition of Existing Facilities</li> <li>Understand need for improvements.</li> </ul>
1:50 - 2:20 PM	Current State Assessment - Stakeholder Solid Waste Facility Needs	Penny Mabie Sarah Fischer	<ul style="list-style-type: none"> <li>Understand the Community Solid Waste Facility Needs and related Level of Service</li> </ul>
2:20 – 2:40 PM	Current State Assessment - Preliminary Stakeholder SWF Functional Requirements	Sarah Fischer	<ul style="list-style-type: none"> <li>Initiation of discussion on future SWF functional requirements that would address stakeholder SWF needs.</li> <li>Agree on Priority Needs</li> </ul>
2:40 – 2:50 PM	Public Comments	Penny Mabie	<ul style="list-style-type: none"> <li>Shared understanding of Public Comments and Responses</li> </ul>
2:50 – 3:00 PM	Closing Thoughts /Next Steps	Al Cairns, Victor Okereke	<ul style="list-style-type: none"> <li>Understand what comes next in the project.</li> </ul>

Join Zoom Meeting

<https://us06web.zoom.us/j/86448964892?pwd=STIyYlVFcHBKMU5qcWo0SEQ1S0ZWdz09>

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*Washington*

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*Solid Waste Facilities Task Force*

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